



BROOKE HOUSE COLLEGE  
ENGLAND

# EMPLOYMENT APPLICATION FORM

(All information given in this form is *private and confidential*)

POST APPLIED FOR

DATE OF APPLICATION

## PERSONAL DETAILS

SURNAME		TITLE	
FORENAMES			
PREVIOUS NAMES			
EMAIL ADDRESS			
ADDRESS		TELEPHONE NUMBERS	
		Home	
		Work	
POST CODE		Mobile	
Time at this address	Years	Months	NI Number

NATIONALITY

DO YOU HAVE THE RIGHT TO WORK IN THE UK?

Please ensure you bring appropriate documentation (e.g., *passport, ID card, visa.*) to the interview to support this statement if you are asked to attend. This is a non-discriminatory requirement to ensure that, if you are successful in your application to Brooke House College, you have the right to work in the UK. **We can only consider candidates with the right to work in the UK.**

DO YOU HOLD A CURRENT DRIVER'S LICENCE?

YES

NO

DO YOU OWN A CAR?

YES

NO

HAVE YOU CHANGED YOUR NAME BY DEED POLL?

YES

NO

## EDUCATION AND QUALIFICATIONS

EDUCATION - SCHOOL		
Please give details of your secondary education, starting with the most recent		
School	Dates from            to	Subjects/Qualifications/Results

HIGHER EDUCATION		
Please give details of your university / college education, starting with the most recent		
University / College	Dates from / to	Degree / Other Qualifications

OTHER SPECIALIST QUALIFICATIONS		
Please list any other training, short courses or professional qualifications you have undertaken		
Qualification	Awarding Body	Date

# EMPLOYMENT HISTORY

CURRENT OR MOST RECENT EMPLOYMENT	
Name and address of employer:	
Position held:	
Date started	Date left
If this employment is in teaching, please give details of age(s) of pupils and subject(s) taught	
<i>please continue on separate sheet if necessary</i>	

PREVIOUS EMPLOYMENT			
Please give details of your previous employment, starting with the most recent			
From	To	Employer	Outline of duties and responsibilities (If a teaching post, please indicate type of school and age of pupils)
<i>please continue on separate sheet if necessary</i>			

\*\* Please note that a full employment history is required and that any previous employers may be contacted before any offer of employment is made \*\*

## OTHER INFORMATION

Supporting Statement - Please give details of any experience/skills that you consider relevant to this application

*please continue on separate sheet if necessary*

Please give details of membership of any professional association(s)

It is an offence to apply for this role if you are barred from engaging in regulated activity relevant to children.

Are you barred from engaging in regulated activity relevant to children?    YES                      NO

## REFEREES

Please provide the names and addresses of two referees who are prepared to provide a reference. One of these should be your present or latest employer. Any offer of employment will be subject to the receipt of references considered suitable and appropriate by Brooke House College in addition to the CRB Enhanced Disclosure check, detailed on the previous page.

### REFEREE 1

TITLE

NAME

BUSINESS/ COMPANY/SCHOOL

EMAIL ADDRESS

ADDRESS

TELEPHONE NUMBERS

Home

Work

POST CODE

Mobile

### REFEREE 2

TITLE

NAME

BUSINESS/ COMPANY/SCHOOL

EMAIL ADDRESS

ADDRESS

TELEPHONE NUMBERS

Home

Work

POST CODE

Mobile

Ethnicity: (please tick only one)			
Asian or Asian British – Bangladeshi		Chinese	
Asian or Asian British – Indian		Mixed – White and Asian	
Asian or Asian British – Pakistani		Mixed – White and Black Caribbean	
Asian or Asian British – any other background		Mixed – any other background	
Black or Black British – African		White – British	
Black or Black British – Caribbean		White – Irish	
Black or Black British – any other background		White – any other background	
Any other (please specify)			

I certify that the information given above is, to the best of my knowledge and belief, correct. I understand that relevant certificates and other supporting documentation will be required in support of my application. I agree that consent is given to deal with the personal information in accordance with my application, to comply with GDPR and college Policy.

Signed	Date
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Please return this completed form to:

<p><b>FOR MAIN COLLEGE</b></p> <p><b>People Partner</b>          Brooke House College          Leicester Road          Market Harborough          Leicestershire          LE16 7AU</p> <p>Tel: 01858 462452          Fax: 01858 462487</p> <p>Email: <a href="mailto:recruitment@brookhouse.com">recruitment@brookhouse.com</a>  <a href="http://www.brookehousecollege.co.uk">www.brookehousecollege.co.uk</a></p>
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<p><b>FOR SUMMER SCHOOL</b></p> <p><b>The Summer School Director</b>          Brooke House College          Leicester Road          Market Harborough          Leicestershire          LE16 7AU</p> <p>Tel: 01858 462452          Fax: 01858 462487</p> <p>Email: <a href="mailto:summerschool@brookehouse.com">summerschool@brookehouse.com</a>  <a href="http://www.brookehousecollege.co.uk">www.brookehousecollege.co.uk</a></p>
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**Electronic applications will be accepted**

**Jan 2024 Update**